

APPENDIX E

DEFINITIONS

Acceptable Quality Level (AQL): Maximum allowable degree of deviation from performance for each requirement that shall be allowed by the Government before the contract performance is considered unsatisfactory.

Bluebark: A code word used to designate a personal property shipment of a deceased member or a deceased dependent of a member.

Booking: Offer by the contractor and acceptance by the ocean carrier for the transportation of goods pursuant to the applicable rates, terms and conditions of the subject contract.

Coast Guard: Naval or military coastal patrol of a nation, responsible for the protection of life and property at sea, coastal defense, and navigation laws.

Commercial Bill of Lading: Carrier documentation used for transportations of shipments, which includes the commercial procedures related to the use of such documentation.

Contracting Officer: A person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.

Contracting Officer's Representative (COR): A person designated and authorized in writing by the Contracting Officer to perform specific technical or administrative functions.

Contract Modification: Any written changes in the terms of the contract (e.g., specifications or other provisions of an existing contract) as signed by the Contracting Officer for unilateral modifications, and both by the Contractor and Contracting Officer for bilateral modifications.

Customer: Eligible military and Government civilian personnel or legal representatives by means of Power of Attorney. The term customer and "service member" or "member" are interchangeable.

DSN: Defense Switch Network, DOD-wide area telephone service.

Department of Defense (DOD): Includes Department of the Army, Navy, Air Force, Marine Corps, National Guard Bureau, and all other officers and agencies of the DOD.

Direct Booking: Reserving cargo space for over-ocean transportation directly with ocean carriers operating in the Defense Transportation System, while using booking procedures and software as directed by the DOD.

Diversion: Change in POV destination during transport.

Foreign POV or Foreign-made POV: A POV having a vehicle identification number (VIN) beginning with a number other than “1” or “4”. The number “1” or “4” indicates that the POV is manufactured in the United States.

Frustrated Cargo: Cargo that cannot be shipped for any reason and must be placed in a “hold” status.

Full Service POV: POV for which the contractor has complete and exclusive responsibility to move between origin and destination points.

Full-Service VPC: Contractor-Owned/Contractor-Operated or Government-Owned/Contractor-Operated facilities for POV processing that are open for designated operating hours. Facility usually contains customer waiting area, office space, inspection areas, and parking/storage areas.

General Order POV: POV transported in U.S. Customs bond.

Government Bill of Lading (GBL): A Government document used to procure freight and cargo transportation and related services from commercial carriers for the movement of material at Government expense.

Government Directed Source (GDS): Designated contracts issued by the Joint Traffic Management Office (JTMO), MTMC, and other service agreements applicable to DOD sponsored shipments to be used for the over-ocean movement of POVs under this contract.

Hardlift: Refers to a shipment to/from an area where there is no MTMC presence or where no government over-ocean carriage contract is in place for a particular POV move. Usually requires special arrangements with the State Department or arranged on a one-time-only basis.

Independent Commercial Importer (ICI): A company registered with the U.S. Environmental Protection Agency to bring vehicles into compliance with U.S. emissions specifications.

Inland Movement of POV: Transportation over land.

Installation Transportation Officer (ITO) and Traffic Management Officer (TMO): The person appointed or designated by the Commander of a military activity to perform traffic management functions. ITO/TMO may also refer to the office of the designated person.

Measurement Ton (M/T): Equivalent to 40 cubic feet. Cube divided by 40.

Medevac shipment: POV shipment whereby the POV is usually delivered to the member’s home due to the member’s becoming ill and/or injured.

Misconsignment: The shipment of a POV by the contractor to a destination other than that designated on the originating documents, or a shipment not authorized in accordance with regulations provided the Contractor, either of which will necessitate and result in a reshipment of a POV to its proper destination.

MILSTAMP: Military Standard Transportation and Movement Procedures, DOD Regulation 4500.32R.

Nonconforming POV: A POV that does not conform to U.S. safety and emissions specifications is considered a “nonconforming” POV. U.S. safety and emissions laws and restrictions apply to importing POVs to a customs territory of the U.S., which is any State of the U.S., the District of Columbia, Puerto Rico, the Northern Mariana Islands, Guam, American Samoa, and the Virgin Islands.

Out of Pocket Costs: Costs incurred by the contractor for services not otherwise specified in the Schedule of Supplies/Services. Compensation for out of pocket costs is only allowed if the services are provided under written order by the Contracting Officer, and the actions were not required due to fault or negligence of the contractor under the terms of the contract.

Owner: Individual as identified on vehicle registration.

Partial Service POV: POV for which the contractors responsible for some segment(s) of the total transportation and related services performed between origin and destination.

Performance Requirements Summary (PRS): A listing of critical performance indicators, standards and acceptable quality levels used in evaluating a contractor’s performance.

Permanently Installed: Not loose, but mounted or installed in a matter that is not easily removed and/or susceptible to pilferage.

PCS Travel Orders: Permanent change of station orders, which are issued to service members as their official authorization to move personal property, family members, and themselves at Government expense.

Port of Debarkation (POD): An authorized point of entry into a foreign country or the United States.

Port of Embarkation (POE): An authorized point of departure from a foreign country or the United States.

Privacy Act - The Public Law which establishes an individual’s right to privacy and right to request access and amendments of records maintained on himself which are contained in systems of records subject to specific restrictions.

Private Vehicle Shipping Document: DD Form 788 Series, includes DD 788, 788-1, and 788-2, hereinafter referred to as DD Form 788. These forms document the transfer and inspection of each POV shipped or received.

Privately Owned Vehicle (POV): The term “privately owned vehicle” means any self propelled wheeled motor vehicle including automobiles, motorcycles, motor scooters, pick-up and/or panel trucks, such trucks when converted to “campers”, small auto vans and similar types (not to exceed 9-passenger capacity) and other passenger carrying or multi-purpose motor vehicles designed for overland ground transportation which while not specifically mentioned herein, may be found to qualify for shipment on the basis of the member’s written certification that the vehicles are for his personal use as a passenger-carrying vehicle. The term “POV” does not include riding mowers, snowmobiles, motorized golf carts, go-carts, minibikes or commercial vehicles.

Processing: Actions relating to the receipt and delivery of the POV by the Contractor. This process includes joint inspection of the POV, preparation of all documentation, preparation of the vehicle for transportation, customer counseling, and agriculture and customs clearance.

Quality of Life VPC (QoL): Locations that serve as low volume pick-up and drop-off points where the contractor does not operate a facility, but coordinates with the local ITO/TMO, who helps the contractor arrange an appointment with the ITO/TMO/QAE and the customer for service.

Registered Importer (RI): A company registered with the U.S. Department of Transportation to bring vehicles into compliance with U.S. safety specifications.

Request for Transportation Services (RTS): A written authorization from the ITO for the contractor to transport a POV.

Required Delivery Date (RDD): A specific calendar date on or before which the contractor agrees to offer the POV for delivery at contractor operated destinations or provide timely delivery at destinations not operated by the contractor (partial service) to the customer or customer's agent. If the RDD falls on a Saturday; Sunday; U.S. National, Foreign National, or recognized State holiday, the RDD is the following working day.

Shipment: A movement of one POV from origin to destination.

Technical Exhibit (TE): Sample forms that are to be used in performance.

Transshipment: The movement of cargo received at port, processed and documented for shipment to a destination.

Unit Move: A volume move and relocation of a military unit during a specified time.